## Pocono Eye Associates, Inc.

East Stroudsburg – 300 Plaza Court, Suite A, E. Stroudsburg, PA 18301- Phone – 570.421.8842 – Fax - 570.476.5842 Tobyhanna – 100 Community Dr., Suite 204A, Tobyhanna, PA 18466 – Phone – 570.895.4550 – Fax – 570.895.4461 Brodheadsville – 1650 Route 209, Brodheadsville, PA 18322 – Phone – 570.992.4000 – Fax – 570.992.4099

To Our New Patients:

On behalf of our entire staff, we would like to welcome you to our office. We are pleased you have selected us for your eye care needs. We want you to know that we are committed to providing you with the highest quality eye care in the most efficient and professional manner possible.

Enclosed you will find our Patient Registration, HIPAA, Health & Social History and Patient Accountability forms. Please complete these forms at your convenience and bring them with you to your first visit to our office. All patients must complete these forms before seeing the doctor. <u>Please bring your insurance card and a photo ID</u> so that a copy may be placed in your records.

**PAYMENT IS EXPECTED WHEN SERVICES ARE RENDERED**. We participate with a number of insurance programs. Please contact our office to see if we are a participant in yours. If you have insurance with a company we don't participate with, payment is expected when you come for your appointment. We will give you an itemized receipt to attach to your insurance form for reimbursement from your company.

If you have an insurance program that requires a referral, **it is your responsibility to have that referral at the time of your visit**. Unfortunately, if we do not have the required referral, we will have to reschedule your appointment.

For your convenience, if an emergency should arise, please call the main office in East Stroudsburg at (570) 421-8842. An ophthalmologist is on call 24 hours a day.

Again, welcome to Pocono Eye Associates, Inc. we look forward to helping you with your eye care needs.

Dr. Mark P. Gotchel, MD Dr. Gerald J. Negvesky, MD Dr. Ethan Payne, MD Dr. Derek J. Pyle, OD Dr. Douglas A. Young, MD Dr. Garth J. Willis, MD. Dr. Frank G. Baloh, MD Dr. Robert B. Fleming, OD Dr. Shaelan McCormick, OD